

# Carla Esteban Vinseiro

## Contact

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## Education

- 2023–2024  
University of Limerick  
Masters in Ritual Chant and Song
- 2018–2023  
Universitat Autònoma de Barcelona  
Bachelor in Musicology

## Expertise

- Arts Administration
- Web Design
- Audio & Video Editing
- Event Management
- Volunteer Coordination
- Singing, medieval & modern  
(A detailed list of performances is available at request).

## Hard Skills

- Adobe Creative Suite
- Canva
- Wix & WixStudio
- Capcut
- MS Office Suite
- Reaper
- SIERRA

## Soft Skills

- Communication
- Leadership
- Customer care
- Attention to detail
- Marketing
- Sales
- Retail
- Time Management

## Languages

- Spanish
- English
- Catalan

## About Me

I am organized, hard-working, energetic and enthusiastic. I thrive in structured environments and enjoy event coordination and video editing. Originally from Spain, I have lived in Limerick since 2022.

## Work Experience

- 2025–Present  
Karu Veenbahn ART  
**Freelance**  
Self-employed business. Video editing and web design.
- 2025–Present  
Adare Woolens  
**Sales Assistant**  
Customer Service & Sales responsibilities, including cash handling and using EPOS software.  
Managing stock and merchandising.  
Shop administration duties.
- 2024–2025  
Covalen  
**Customer Operations Specialist**  
Call-centre environment, management of different banking queries over the phone.
- 2022–2024  
Now and Then Media Ltd.  
**Event Management & Media Production**  
Video transcription using the software SONIX.  
Video editing of various spots and teasers.  
Administrative assistant & volunteer coordinator at Limerick Early Music Festival & H.I.P.S.T.E.R.
- 2022–2023  
Now and Then Media Ltd.  
**Internship**  
Video editing of various spots, reels and teasers.  
Music festival organization assistant and volunteer coordinator at the Limerick Early Music Festival.  
Organization of talks and workshops at H.I.P.S.T.E.R. Ireland.  
Web design.
- 2017–2022  
Benvil S.A.  
**Institutional Sales Management Assistant**  
Tagging, cataloguing, and indexing books following the national cataloguing and archiving rules.  
Indexing and classifying company invoices and delivery notes.  
Using SIERRA software to index books in the library system.  
Customer and supplier order management, stockroom management.  
Sales person in National Book Day and in Schools.

## References

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